Date Selection for Reports

Time Period Indicator	Meaning	Example
All	Select this radio button if you do not want to confine reporting to object validity periods. Objects with any period of validity are included.	⊙ All
Current month	If you select this field, the first and last days of the current month are used as the start and end dates for the person and data selection period.	⊙ Current month
Current Period	The payroll area is used to determine the current payroll period from the relevant control record. The period encompassed by the current payroll period is then used as the data and person selection period.	⊙ Current period
Current year	If you select this field, the first and last days of the current year are used as the start and end dates of the person and data selection period.	⊙ Current year
Deduction period	Specifies the period in which the employee can deduct a time quota. The Deduction from date determines the start date of the quota deduction period. The entries in the Deduction from date and Deduction to date determine the quota deduction period. If no entries are made in these fields, the validity period of the quota record determines the period in which the quota can be deducted.	Found on ZHR_RPTTM084 Attendance System Change Report. Deduction period 01/01/1800 To 12/31/9999
From Today	If you select this field, the system date and 12/31/9999 are used as the start and end dates respectively of the person and data selection period.	⊙ From today
Future	Select this radio button to confine an inquiry/report to only those objects whose validity period begins as of the current date.	⊙ Future
Other Key Date	If you select this field, the specified values are used for the person and data selection period.	⊙ Other keydate Key Date 12/1/2007

Time Period Indicator	Meaning	Example
Other Period/ Data selection period	If you select this field, the specified values are used for the person and data selection period. The data selection period enables you to specify the period in which employee data records are read. Only records which overlap with the specified period by at least one day are selected. To define an interval, enter the start date in the left column and the end date in the right column. The following reporting options are available: • For the entire period If you do not make an entry, the lowest system date (01/01/1800) is automatically used as the start date, and the highest system date (12/31/9999) as the end date. • For partial periods You can specify the interval by making an entry in the left and right columns. If you only enter the upper limit in the right column, the lowest system date (01/01/1800) is automatically used as the lower limit. • On a key date If you only enter a date in the left column, records which are valid on the key date are displayed.	⦿ Other period Data Selection Period 12/1/2006 To 12/31/2006 ⦿ Other period Period 12/1/2006 To 12/31/2006
Past	Select this radio button to confine an inquiry/report to only those objects whose validity period begins at any point in the past, and ends on the current date.	⦿ Past

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Time Period Indicator	Meaning	Example
Payroll period for determining time period	The following entry possibilities are available for the three related fields Payroll area, Current Period, and Payroll year fields: • Current Period The payroll area is used to determine the last payroll period from the control record. The last payroll period is used to determine the exact accounting period. This is then set as the data and person selection period unless entries have been made in these fields. • Other periods with period and year The exact period is determined from the payroll area, period and year entries. This is set as the data and person selection period unless entries have been made in these fields.	Periods Payroll Area 11 ○ Current period ◉ Other periods 01 2007 To 02 2007
Payroll Period/Pay Period	This field contains the number of the payroll period. The periods in a payroll year are numbered in ascending order, beginning with 01. A payroll period is uniquely identified by the period parameter, the number of the payroll period and the payroll year.	Pay Period 02 2007

Date Selection for Reports

Time Period Indicator	Meaning	Example
Person Selection Period	When you enter a person selection period, the system selects only those employees who are members of the enterprise on at least one day in the specified period. These are persons with a valid Organizational Assignment (0001) record. Entries in the standard selection options fields limit the personnel numbers that are selected. The following reporting options are available: • The entire period If you make no entries, the system sets the lowest (1/1/1800) and highest system date (12/31/9999) as the start and end dates. • Partial periods You can specify an interval by making an entry in the left and right columns. If you enter only the highest date, the system automatically sets the lowest date.	Person selection period 12/1/2006 To 12/31/2006 Found on S_PH0_48000450 - Date Monitoring
Reminder Date	The date on which the system should remind you of a certain task. The reminder date is automatically suggested independently of the task type entered as a default by the SAP system You can change the default reminder date by making appropriate entries in the Lead/follow-up time fields.	Reminder Date 1/1/2007 to 1/15/2007 Found on S_PH0_48000450 - Date Monitoring
Today	If you select this field, the system date is used as the key date for the person and data selection period.	◉ Today
Up to Today	If you select this field, 01/01/1800 and the system date are used as the start and end dates respectively of the person and data selection period.	◉ Up to today